



External Job Posting

Posting Date:

Closing Date:

Position:

General Area: City:

State:

We are looking for men and women with successful customer service and sales experience for our metro area locations. If you enjoy working with people; have a good driving record and you don't mind working with the most diverse high line fleet of vehicles in the area Nextcar is definitely your next career move.

Knowledge of a second language such as Spanish may be desired.

We are an Equal Opportunity Employer.

Essentials Needed:

- Ability to read, write and speak English effectively
- Possession of a valid driver's license
- Good interpersonal skills with the ability to work effectively in a team environment
- Ability to perform basic arithmetic calculations manually or by utilizing a calculator
- Ability to wash, vacuum and clean rental vehicles
- Regular attendance to include scheduling flexibility

How To Apply:

All interested candidates should send a resume, or call the contact person listed below.

Contact Person:

E-Mail Address:

Telephone Number(s): Office: _____ Fax: _____



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**INFORMATION BELOW IS FOR ACCOUNTS PAYABLE ONLY.
(DO-NOT POST THIS PAGE WITH YOUR EXTERNAL AD.)**

Today's Date: _____

Ad Posted For Location: _____

Area Manager: _____

Area Manager's Signature: _____

Where was the Advertisement Placed?

What are the Dates the Ad is to Run? From: ___ / ___ / ___ To: ___ / ___ / ___

What is the Cost of the Ad? \$ _____

Note: External job postings are approved and posted by an Area Manager, Sales Manager, Accounting Manager, and HR Manager only. Assistant Area Managers / Supervisors may prepare the posting information form to be given to the appropriate management for posting.